

Wilby Parish Council
www.wilbyparishcouncil.gov.uk

AGENDA

Chairman:
Stephen Borrett
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Clerk:
Vicky Smith
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Councillors are summoned to a meeting of Wilby Parish Council to be held on

Monday 16th May 2022, Wilby Parish Church at 8 pm

Members of the Public and Press are welcome to attend.

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available at: www.wilbyparishcouncil.gov.uk



Mrs Vicky Smith
Clerk

Dated: 11th May, 2022

The annual business to be transacted at the meeting is as follows:

001/22 Election of Chairman

002/22 Election of Vice Chairman

003/22 Opening Procedures

- a) Apologies and approval absence
- b) Declarations of interest from members
- c) Approval of the minutes from the Meeting held on 21st March 2022

004/22 To Approve/adopt the following policies

- Standing Orders
- Financial Regulations/Internal Controls Procedure
- Complaints Procedure
- Equal Opportunities Procedure
- Internal Controls Procedure
- Data Protection/Freedom of Information Act/Data Breach Policy
- Governance Risk Assessment
- Health and Safety Procedure
- Members' Code of Conduct

05/22 a) To re-appoint NCALC as Wilby PC's GDPO

06/22 To approve appointment of :
Planning Officer, Responsible Financial Officer, Community Safety Officer,
School Representative, Internal Controls Officer and Flood Councillor, Police
Liaison Officer

07/22 To approve payment of Chairman's Annual Allowance

The ordinary business to be transacted at the meeting is as follows:

08/22 Public Time*

- a) To receive comments from members of the public attending the meeting

09/22 Reports

- a) The Clerk's Report
- b) County/Borough Councillor
- c) Councillors' area of special interest

10/22 To discuss and agree the council's annual membership of:

- a) Northants CALC
- b) Northants ACRE
- c) CPRE

11/22 To discuss and agree the annual insurance renewal

12/22 To further consider the plan to deliver the LED streetlight conversion programme in light of costings from E-ON Parish Repairs

13/22 Financial Matters:

- a) To receive opening balance at bank: £3257
- b) To receive and authorise the Receipts and Payments to 16th May 2022
- c) To approve the year-end accounts
- d) To receive the revised Asset Register at year end
- e) To receive the Internal Auditor's Report
- f) To sign the AGAR exemption certificate
- g) To complete and sign Governance Statement 2021-22
- h) To approve and sign Accounting Statement 2021-22

14/22 Planning

To review Planning Applications since last meeting (see annual planning report)

Date of next Parish Council Meeting, Monday 19th July, 2022 at Wilby Parish Church, 7.30pm .

** Each member of the public can speak for a maximum of 5 minutes and this total Agenda item can last for a maximum of 30 minutes to enable the Parish Council to complete all the scheduled business.*